

CHAPTER 118: - BUSINESS REGISTRY AND LICENSES

118.01 - Applicability

(A) General Businesses.

- (1) All businesses, institutions, corporations, LLCs, LLPs, partnerships, non-profit associations or corporations, sole proprietorships or other non-governmental entities with a physical address or which operates either a legally permitted home occupation or a short-term rental within the Fayetteville city limits shall be required to file for the City of Fayetteville Business Registry and License. A covered business or entity with multiple physical addresses in Fayetteville must obtain a separate business license for each such business address.
- (2) In addition, any person or non-governmental entity who has or should have a sales tax permit and operates out of a physical address within Fayetteville shall be required to file for the City of Fayetteville Business Registry and License.
- (3) In addition, any person or non-governmental entity who is engaged in any trade or occupation which requires federal or state licenses and who operates out of a physical address within Fayetteville shall be required to file for the City of Fayetteville Business Registry and License.

(B) Religious Entities. Churches and other religious institutions are exempt from this chapter unless they are performing functions like daycare that must be licensed by the state or that generate revenue upon which state sales or use taxes must be paid. The city business license shall not be required for the religious entity but only for those functions that require a state license or upon which state sales or use taxes must be paid.

(C) Minors Exempt. No individual under eighteen (18) years of age shall be required to register or obtain a business license.

(D) Individual Landlords Renting Less Than Three (3) Dwelling Units Exempt. An individual landlord, not operating as a corporation, LLC, LLP, or other business entity, who rents out less than three (3) dwelling units, and no commercial, industrial, or institutional unit, site or building shall be exempt from this chapter. However, a landlord that operates a short-term residential rental shall not be exempt and must apply for and obtain a business license for each individual short-term rental.

CHAPTER 151: DEFINITIONS

*Agent, Owner-Designated.* A person designated by the owner of a property, where designee has a physical address within the City of Fayetteville, is accessible 24-hours a day, and otherwise in compliance with the UDC requirements for short-term rentals.

*Booking transaction.* Any contractual agreement between a guest and an owner relative to a short-term rental.

*Dwelling unit (zoning).* One (1) room, or rooms connected together, constituting a separate, independent housekeeping establishment for owner occupancy, or rental or lease on a weekly, monthly, or longer basis, and physically separated from any other rooms or dwelling units which may be in the same structure, and containing independent cooking and sleeping facilities.

*Guest, Short-term rental.* Any person who occupies a short-term rental, for a period of less than 30 consecutive days, pursuant to a short-term rental lease term and/or other like agreement, for the purposes of temporary lodging.

*Host, Short-term rental.* The owner(s) of a short-term rental who has authority to offer the dwelling unit, portion thereof, or a room within the dwelling unit as a legal short-term rental.

*Owner.* A person who owns at least a 50 percent interest in a dwelling unit used for short-term rentals.

*Permanent residential dwelling.* A structure that has been legally permitted or is a legal, non-conforming structure allowed for permanent occupancy as a residential dwelling.

*Hosting Platform.* A person or entity that participates in the short-term rental business by providing and collecting or receiving a fee(s) for facilitating booking transactions through which a short-term rental host may offer a short-term rental to a short-term rental guest. Hosting platforms typically, though not always, facilitate booking transactions through an on line platform that allows a short-term rental host to advertise the short-term rental through a website provided by the hosting platform and the hosting platform conducts a transaction by which potential short-term rental guest reserve a guestroom(s) and arrange payment, whether the short-term rental guest pays rent directly to the short-term rental host or to the hosting platform.

*Short-term rental.* A residential dwelling unit, portion of a dwelling unit, or room within a residential dwelling unit, leased and/or rented to a guest(s), for a period of less than thirty-one consecutive (30) days.

*Street-block face.* One side of a street, from one intersection to the next, not including alleys. Residential structures' block face shall be determined by the mailing address assigned to each.

FAYETTEVILLE TITLE XV - UDC/ CHAPTER 162: STR EDITS IN STRIKEOUT-UNDERLINE

CHAPTER 162: - USE UNITS

162.01 - Establishment/Listing

The various use units referred to in the zoning district provisions are herein listed in numerical order. Within the use units, the permitted uses are ordinarily listed in alphabetical order. In these use units where there is a preliminary descriptive statement (which may mention specific uses) in addition to the detailed list of uses, the detailed list shall govern.

Unit 1	City-wide uses by right
Unit 2	City-wide uses by conditional use permit
Unit 3	Public protection and utility facilities
Unit 4	Cultural and recreational facilities
Unit 5	Government facilities
Unit 6	Agriculture
Unit 7	Animal husbandry
Unit 8	Single-family dwellings
Unit 9	Two-family dwellings
Unit 10	Three (3) and four (4) family dwellings
Unit 11	Manufactured home park
Unit 12a	Limited business
Unit 12b	General business
Unit 13	Eating places
Unit 14	Hotel, motel and amusement facilities
Unit 15	Neighborhood shopping goods
Unit 16	Shopping goods

FAYETTEVILLE TITLE XV - UDC/ CHAPTER 162: STR EDITS IN STRIKEOUT-UNDERLINE

Unit 17	Transportation Trades and services
Unit 18	Gasoline service stations and drive-in/drive through restaurants
Unit 19	Commercial recreation, small sites
Unit 20	Commercial recreation, large sites
Unit 21	Warehousing and wholesale
Unit 22	Manufacturing
Unit 23	Heavy industrial
Unit 24	Home occupation
Unit 25	Offices, studios, and related services
Unit 26	Multi-family dwellings
Unit 27	Wholesale bulk petroleum storage facilities with underground storage tanks
Unit 28	Center for collecting recyclable materials
Unit 29	Dance halls
Unit 30	Extractive uses
Unit 31	Facilities emitting odors & facilities handling explosives
Unit 32	Sexually oriented business
Unit 33	Adult live entertainment club or bar
Unit 34	Liquor stores
Unit 35	Outdoor music establishments

FAYETTEVILLE TITLE XV - UDC/ CHAPTER 162: STR EDITS IN STRIKEOUT-UNDERLINE

Unit 36	Wireless communications facilities
Unit 37	Manufactured homes
Unit 38	Mini-storage units
Unit 39	Auto salvage and junk yards
Unit 40	Sidewalk Cafes
Unit 41	Accessory dwellings
Unit 42	Clean technologies
Unit 43	Animal boarding and training
Unit 44	Cluster Housing Development
Unit 45	Small scale production
<u>Unit 46</u>	<u>Short-term rental</u>

(O) *Unit 14 . Hotel, Motel, and Amusement Facilities.*

- (1) *Description.* Unit 14 consists of hotels, motels, and certain types of amusement facilities.
- (2) *Included Uses.*

Hotel
Membership lodge
Motel
Motion picture theater
Night club, not providing dancing or outdoor music
Tavern, not providing dancing or outdoor music
<u>Use Unit 46, Short-term rental is also permitted within Use</u>

Unit 14, without restriction on density, except in multi-family buildings as specified in Chapter 163

(UU) Unit 46 . Short-term rental.

(1) Description. Unit 46 is provided to allow a permanent residential dwelling unit, portion of a residential dwelling unit, or room within a residential dwelling unit, to be leased and/or rented to a guest(s) for a period of less than thirty (30) consecutive days.

(2) Included Uses.

Short-term rentals

CHAPTER 161: - ZONING REGULATIONS

161.02 - Zoning Compliance And Business License

- (A) *Required.* It shall be unlawful to use or occupy or permit the use or occupancy of any building or premises, or both, or part thereof hereafter created, erected, changed, converted, or wholly or partly altered, or enlarged in its use or structure until a business license has been issued by the Zoning and Development Administrator stating that the proposed use of the building or land conforms to the requirements of this chapter.
- (B) *Conforming Uses.* Uses permitted within the underlying zoning district shall be eligible for a business license, subject to §118 of the Fayetteville Code.
- (C) *Nonconforming Uses.*
  - (1) **Except for short-term rental units subject to chapter 163 of the UDC,** uses within the following use unit categories established prior to September 7, 2010 and operating in a zoning district that does not currently allow the use, are for the purposes of zoning compliance determined to be an existing nonconforming use, may continue to operate and are eligible to obtain a city business license. The exemption shall not be construed as relieving the owner or operator of such business from the regulations of the business license ordinance, including grounds for suspension and revocation, or from any other applicable federal, state, or city regulations.

Use Units	
3	Public protection facilities
4	Cultural and recreational facilities
5	Government facilities
6	Agricultural
7	Animal husbandry
12a	Limited business
13	Eating places
15	Neighborhood shopping goods
24	Home occupation
25	Offices, studios, and related services

FAYETTEVILLE TITLE XV - UDC/ CHAPTER 161: STR EDITS IN STRIKEOUT-UNDERLINE

- (2) **Except for short-term rental units subject to chapter 163 of the UDC,** uses within the following use unit categories established prior to July 15, 2003 and operating in a zoning district that does not currently allow the use, are for the purposes of zoning compliance determined to be an existing nonconforming use, may continue to operate and are eligible to obtain a city business license. The exemption shall not be construed as relieving the owner or operator of such business from the regulations of the business license ordinance, including grounds for suspension and revocation, or from any other applicable federal, state, or city regulations.

Use Units	
2	City-wide uses by conditional use permit
14	Hotel, motel and amusement facilities
16	Shopping goods
17	Transportation trades and services
18	Gasoline service stations & drive in/drive through restaurants
19	Commercial recreation, small sites
20	Commercial recreation, large sites
21	Warehousing and wholesale
22	Manufacturing
23	Heavy industrial
27	Wholesale bulk petroleum storage facilities with underground tanks
28	Center for collecting recyclable materials
29	Dance halls
30	Extractive uses



FAYETTEVILLE TITLE XV - UDC/ CHAPTER 161: STR EDITS IN STRIKEOUT-UNDERLINE

31	Facilities emitting odors/handling explosives
32	Sexually oriented businesses
33	Adult live entertainment club or bar
34	Liquor stores
35	Outdoor music establishments
36	Wireless communications facilities
38	Mini-storage units
39	Auto salvage and junk yards
40	Sidewalk cafes
42	Clean technologies
43	Animal boarding and training

**161.03 - District R-A, Residential-Agricultural**

(B) *Uses* .

(1) *Permitted Uses*.

Unit 1	City-wide uses by right
Unit 3	Public protection and utility facilities
Unit 6	Agriculture
Unit 7	Animal husbandry
Unit 8	Single-family dwellings

FAYETTEVILLE TITLE XV - UDC/ CHAPTER 161: STR EDITS IN STRIKEOUT-UNDERLINE

Unit 9	Two-family dwellings
Unit 37	Manufactured homes
Unit 41	Accessory dwellings
Unit 43	Animal boarding and training
<u>Unit 46</u>	<u>Short-term rentals</u>

**161.04 - District RSF-.5, Residential Single-Family - One Half (½) Unit Per Acre**

(B) *Uses.*

(1) *Permitted Uses.*

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 41	Accessory dwellings
<u>Unit 46</u>	<u>Short-term rentals</u>

**161.05 - District RSF-1, Residential Single-Family - One (1) Unit Per Acre**

(B) *Uses.*

(C) *Permitted Uses .*

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 41	Accessory dwellings
<u>Unit 46</u>	<u>Short-term rentals</u>

**161.06 - District RSF-2, Residential Single-Family - Two (2) Units Per Acre**

(B) *Uses.*

(C) *Permitted Uses.*

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 41	Accessory dwellings
<u>Unit 46</u>	<u>Short-term rentals</u>

**161.07 - District RSF-4, Residential Single-Family - Four (4) Units Per Acre**

(B) *Uses.*

(1) *Permitted Uses .*

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 41	Accessory dwellings
<u>Unit 46</u>	<u>Short-term rentals</u>

**161.08 - District RSF-7, Residential Single-Family - Seven (7) Units Per Acre**

(B) *Uses.*

(1) *Permitted Uses.*

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 41	Accessory dwellings
<u>Unit 46</u>	<u>Short-term rentals</u>

**161.09 - District RSF-8, Residential Single-Family - Eight (8) Units Per Acre**

(B) *Uses.*

(1) *Permitted Uses.*

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 41	Accessory dwellings
<u>Unit 46</u>	<u>Short-term rentals</u>

**161.10 - District RSF-18, Residential Single-Family - Eighteen (18) Units Per Acre**

(B) *Uses.*

(1) *Permitted Uses.*

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 41	Accessory dwellings
<u>Unit 46</u>	<u>Short-term rentals</u>

**161.11 - District RI-12, Residential Intermediate, Twelve (12) Units Per Acre**

(B) *Uses.*

(1) *Permitted Uses.*

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 9	Two (2) family dwellings
Unit 10	Three (3) and four (4) family dwellings

FAYETTEVILLE TITLE XV - UDC/ CHAPTER 161: STR EDITS IN STRIKEOUT-UNDERLINE

Unit 41	Accessory dwellings
Unit 44	Cluster Housing Development
<u>Unit 46</u>	<u>Short-term rentals</u>

**161.12 - District RI-U, Residential Intermediate - Urban**

(B) *Uses.*

(1) *Permitted Uses.*

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 9	Two (2) family dwellings
Unit 10	Three (3) and four (4) family dwellings
Unit 41	Accessory dwellings
Unit 44	Cluster housing development
<u>Unit 46</u>	<u>Short-term rentals</u>

**161.13 - District RMF-6, Residential Multi-Family - Six (6) Units Per Acre**

(B) *Uses.*

(1) *Permitted Uses.*

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 9	Two-family dwellings

FAYETTEVILLE TITLE XV - UDC/ CHAPTER 161: STR EDITS IN STRIKEOUT-UNDERLINE

Unit 10	Three (3) and four (4) family dwellings
Unit 26	Multi-family dwellings
Unit 41	Accessory dwellings
Unit 44	Cluster Housing Development
<u>Unit 46</u>	<u>Short-term rental</u>

**161.14 - District RMF-12, Residential Multi-Family - Twelve (12) Units Per Acre**

(B) *Uses.*

(1) *Permitted Uses.*

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 9	Two-family dwellings
Unit 10	Three (3) and four (4) family dwellings
Unit 26	Multi-family dwellings
Unit 41	Accessory dwellings
Unit 44	Cluster Housing Development
<u>Unit 46</u>	<u>Short-term rental</u>

**161.15 - District RMF-18, Residential Multi-Family - Eighteen (18) Units Per Acre**

(B) *Uses.*

(1) *Permitted Uses.*

FAYETTEVILLE TITLE XV - UDC/ CHAPTER 161: STR EDITS IN STRIKEOUT-UNDERLINE

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 9	Two-family dwellings
Unit 10	Three (3) and four (4) family dwellings
Unit 26	Multi-family dwellings
Unit 41	Accessory dwellings
Unit 44	Cluster Housing Development
<u>Unit 46</u>	<u>Short-term rental</u>

**161.16 - District RMF-24, Residential Multi-Family - Twenty-Four (24) Units Per Acre**

(B) *Uses.*

(1) Permitted Uses.

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 9	Two-family dwellings
Unit 10	Three (3) and four (4) family dwellings
Unit 26	Multi-family dwellings
Unit 41	Accessory dwellings
Unit 44	Cluster Housing Development
<u>Unit 46</u>	<u>Short-term rental</u>

**161.17 - District RMF-40, Residential Multi-Family - Forty (40) Units Per Acre**

(B) *Uses.*

(1) *Permitted Uses.*

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 9	Two-family dwellings
Unit 10	Three (3) and four (4) family dwellings
Unit 26	Multi-family dwellings
Unit 41	Accessory dwellings
Unit 44	Cluster Housing Development
<b>Unit 46</b>	<b>Short-term rental</b>

**161.18 - NS-L, Neighborhood Services - Limited**

(B) *Uses.*

(1) *Permitted Uses.*

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 9	Two (2) family dwellings
Unit 10	Three (3) and four (4) family dwellings
Unit 12a	Limited Business
Unit 24	Home occupations



FAYETTEVILLE TITLE XV - UDC/ CHAPTER 161: STR EDITS IN STRIKEOUT-UNDERLINE

Unit 40	Sidewalk cafes
Unit 41	Accessory dwelling units
Unit 44	Cluster housing development
<u>Unit 46</u>	<u>Short-term rental</u>

**161.19 - NS-G, Neighborhood Services - General**

(B) *Uses.*

(1) *Permitted Uses.*

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 9	Two-family dwellings
Unit 10	Three (3) and four (4) family dwellings
Unit 12b	General business
Unit 24	Home occupations
Unit 40	Sidewalk cafes
Unit 41	Accessory dwelling units
Unit 44	Cluster housing development
<u>Unit 46</u>	<u>Short-term rental</u>

**161.20 - District R-O, Residential Office**

(B) *Uses.*

FAYETTEVILLE TITLE XV - UDC/ CHAPTER 161: STR EDITS IN STRIKEOUT-UNDERLINE

(1) *Permitted uses .*

Unit 1	City-wide uses by right
Unit 5	Government facilities
Unit 8	Single-family dwellings
Unit 9	Two-family dwellings
Unit 12a	Limited business
Unit 25	Offices, studios, and related services
Unit 41	Accessory dwellings
Unit 44	Cluster Housing Development
<u>Unit 46</u>	<u>Short-term rental</u>

**161.22 - Community Services**

(B) *Uses.*

(1) *Permitted Uses.*

Unit 1	City-wide uses by right
Unit 4	Cultural and recreational facilities
Unit 5	Government facilities
Unit 8	Single-family dwellings
Unit 9	Two-family dwellings
Unit 10	Three (3) and four (4) family dwellings
Unit 13	Eating places

FAYETTEVILLE TITLE XV - UDC/ CHAPTER 161: STR EDITS IN STRIKEOUT-UNDERLINE

Unit 15	Neighborhood Shopping goods
Unit 18	Gasoline service stations and drive-in/drive through restaurants
Unit 24	Home occupations
Unit 25	Offices, studios and related services
Unit 26	Multi-family dwellings
Unit 40	Sidewalk Cafes
Unit 41	Accessory dwellings
Unit 44	Cluster Housing Development
Unit 45	Small scale production
<u>Unit 46</u>	<u>Short-term rental</u>

**161.24 - Urban Thoroughfare**

(B) *Uses .*

(1) *Permitted Uses.*

Unit 1	City-wide uses by right
Unit 4	Cultural and recreational facilities
Unit 5	Government facilities
Unit 8	Single-family dwellings
Unit 9	Two (2) family dwellings
Unit 10	Three (3) and four (4) family dwellings

FAYETTEVILLE TITLE XV - UDC/ CHAPTER 161: STR EDITS IN STRIKEOUT-UNDERLINE

Unit 13	Eating places
Unit 14	Hotel, motel and amusement services
Unit 16	Shopping goods
Unit 17	Transportation trades and services
Unit 18	Gasoline service stations and drive-in/drive through restaurants
Unit 19	Commercial recreation, small sites
Unit 24	Home occupations
Unit 25	Offices, studios, and related services
Unit 26	Multi-family dwellings
Unit 34	Liquor store
Unit 40	Sidewalk cafes
Unit 41	Accessory Dwellings
Unit 44	Cluster Housing Development
Unit 45	Small scale production
<u>Unit 46</u>	<u>Short-term rental</u>

**161.25 - District C-3, Central Commercial**

(B) *Uses.*

(1) *Permitted Uses .*

FAYETTEVILLE TITLE XV - UDC/ CHAPTER 161: STR EDITS IN STRIKEOUT-UNDERLINE

Unit 1	City-wide uses by right
Unit 4	Cultural and recreational facilities
Unit 5	Government facilities
Unit 13	Eating places
Unit 14	Hotel, motel, and amusement facilities
Unit 16	Shopping goods
Unit 18	Gasoline service stations & drive-in restaurants
Unit 19	Commercial recreation, small sites
Unit 25	Offices, studios, and related services
Unit 26	Multi-family dwellings
Unit 34	Liquor stores
Unit 40	Sidewalk Cafes
Unit 44	Cluster Housing Development
Unit 45	Small scale production
<b>Unit 46</b>	<b><u>Short-term rental</u></b>

**161.26 - Downtown Core**

(B) *Uses.*

(1) *Permitted Uses.*

Unit 1	City-wide uses by right
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FAYETTEVILLE TITLE XV - UDC/ CHAPTER 161: STR EDITS IN STRIKEOUT-UNDERLINE

Unit 4	Cultural and recreational facilities
Unit 5	Government facilities
Unit 8	Single-family dwellings
Unit 9	Two-family dwellings
Unit 10	Three (3) and four (4) family dwellings
Unit 13	Eating places
Unit 14	Hotel, motel, and amusement facilities
Unit 16	Shopping goods
Unit 17	Transportation trades and services
Unit 19	Commercial recreation, small sites
Unit 24	Home occupations
Unit 25	Offices, studios, and related services
Unit 26	Multi-family dwellings
Unit 34	Liquor stores
Unit 40	Sidewalk Cafes
Unit 41	Accessory dwellings
Unit 44	Cluster Housing Development
Unit 45	Small scale production
<u>Unit 46</u>	<u>Short-term rental</u>

**161.27 - Main Street/Center**

(B) *Uses.*

(1) *Permitted uses.*

Unit 1	City-wide uses by right
Unit 4	Cultural and recreational facilities
Unit 5	Government facilities
Unit 8	Single-family dwellings
Unit 9	Two-family dwellings
Unit 10	Three (3) and four (4) family dwellings
Unit 13	Eating places
Unit 14	Hotel, motel, and amusement facilities
Unit 16	Shopping goods
Unit 17	Transportation trades and services
Unit 19	Commercial recreation, small sites
Unit 24	Home occupations
Unit 25	Offices, studios, and related services
Unit 26	Multi-family dwellings
Unit 34	Liquor stores
Unit 40	Sidewalk Cafes
Unit 41	Accessory dwellings

Unit 44	Cluster Housing Development
Unit 45	Small scale production
<u>Unit 46</u>	<u>Short-term rental</u>

**161.28 - Downtown General**

(B) *Uses.*

(1) *Permitted Uses.*

Unit 1	City-wide uses by right
Unit 4	Cultural and recreational facilities
Unit 5	Government facilities
Unit 8	Single-family dwellings
Unit 9	Two-family dwellings
Unit 10	Three (3) and four (4) family dwellings
Unit 13	Eating places
Unit 15	Neighborhood shopping goods
Unit 24	Home occupations
Unit 25	Offices, studios, and related services
Unit 26	Multi-family dwellings
Unit 40	Sidewalk Cafes
Unit 41	Accessory dwellings
Unit 44	Cluster Housing Development



FAYETTEVILLE TITLE XV - UDC/ CHAPTER 161: STR EDITS IN STRIKEOUT-UNDERLINE

Unit 45	Small scale production
<u>Unit 46</u>	<u>Short-term rental</u>

**161.29 - Neighborhood Conservation**

(B) *Uses.*

(1) *Permitted Uses.*

Unit 1	City-wide uses by right
Unit 8	Single-family dwellings
Unit 41	Accessory dwellings
<u>Unit 46</u>	<u>Short-term rental</u>

CHAPTER 163: - USE CONDITIONS

163.01 - Listing

The use conditions set forth in this chapter are the following:

Bed and breakfast facilities
Carnival, circus, amusement park or similar temporary open-air enterprise
Child care, nursery school
Dance halls
Facilities emitting odors and facilities handling explosives
Home occupations
Manufactured homes
Outdoor music establishments
Sexually oriented businesses
<u>Short-term rentals</u>
Tandem lot development
Wireless communications facilities

163.18 – Short-term rentals

(A) General Standards.

(1) Residential Zoning Districts. Short-term rentals shall be permitted in all zoning districts where residential uses are allowed by right.

(2) Commercial and Mixed Use Zoning Districts. Short-term rentals shall be permitted in all zoning districts where hotel/motel uses are permitted by right and shall not count towards the short-term rental density cap in these districts except in multi-family buildings as specified in this chapter.

- (3) *Authorization to Occupy, Use, and Operate.* Authorization to operate a short-term rental shall be granted by the Zoning and Development Administrator or his/her designee through the issuance of a City of Fayetteville Business Registry and License (business license).
  - (4) *Density.* A business license for a short-term rental shall not be issued:
    - (a) For more than one (1) dwelling unit for every eight (8) residential dwellings per street-block face.
    - (b) On street-block faces with less than four (4) residential dwellings.
    - (c) To more than two (2) dwellings units within a multi-family dwelling complex(es).
    - (d) Individual 2-family, 3 and 4-family buildings that are not a part of a multi-family complex shall have no more than one (1) short term rental unit per building.
    - (e) Density of short-term rentals shall not be limited in commercial and mixed use zoning districts where hotel/motels are permitted by right, except in multi-family buildings. In multi-family buildings in these districts, a maximum of 10% of the dwellings in an individual building may be used for short-term rentals. For buildings with less than 10 dwellings, a maximum of one (1) dwelling may be used for a short-term rental.
  - (5) *Occupancy.* Maximum of two (2) people per bedroom, plus two (2), with a maximum of eight (8) people regardless of the number of bedrooms.
  - (6) *Parking.* Maximum number of vehicles as allowed by the underlying zoning district for the residential building on the property.
  - (7) Special events are not permitted in a short-term rental. Example of special events include, but are not limited to, weddings, receptions, anniversaries, private parties, fundraisers and business seminars.
  - (8) Short-term rental units are permitted in any structure established as a permanent residential dwelling including an accessory dwelling unit. No recreational vehicle, trailer, other vehicle or structure not classified as a permanent residential dwelling may be used as a short-term rental.
  - (9) *6 Month Start-up Period.* After the adoption of the short term rental ordinance, existing short term rental operators shall have 6 months to obtain a business license and be considered in compliance. After the 6 month start-up period, all short term rental units shall have a business license to be considered in compliance. Pre-existing short term rental units permitted during the 6 month start-up period shall not be subject to or count towards the density requirements. To qualify for this exemption as a pre-existing short-term rental, proof of operation prior to the adoption date shall be provided including a copy of a back-dated advertisement listing the unit and a copy of a transaction prior to the adoption date documenting that the unit was utilized as a short-term rental.
  - (10) *Exceptions.* Exceptions to the short-term rental standards may be granted by the Planning Commission as a conditional use permit.
- (B) *License Required:*
- (1) No dwelling unit in the City shall be used as a short-term rental unless:
    - (a) The owner of the dwelling unit possesses a valid and current business license for the dwelling unit, and fully complies with all legal requirements and duties imposed herein with respect to each and every short-term rental; and

(b) The owner has designated an agent, where said agent fully complies with all legal requirements and duties imposed herein with respect to each and every short-term rental.

(2) No hosting platform shall facilitate or conduct any booking transaction for a short-term rental in the City without first obtaining and maintaining possession of the requisite business license for the subject short-term rental.

(3) A separate business license shall be required for each dwelling unit used as a short-term rental.

(4) Any change in ownership requires a new or amended business license.

(5) If any required contact information changes for the associated business license, the person whom the license was issued to shall immediately notify the appropriate City Department in writing.

**(C) License Application.**

(1) The application for a business license shall include at minimum, the following information from applicants:

(a) The property owner's information including legal name, mailing address, immediate contact phone number, and immediate contact E-mail address.

(b) Information for the dwelling unit subject to the application, inclusive of the physical street address assigned by the City and County assessor's parcel identification number.

(c) The total number of dwelling units located on the lot of record containing the dwelling unit subject to the application.

(d) The owner designated agent's information including legal name, mailing address, immediate contact phone number and immediate contact E-mail address.

(e) Documentation of approval of a building inspection by the City Building Safety Division for the dwelling unit subject to the application.

(f) Proof of application for remittance of HMR tax to the City of Fayetteville, and verification that all taxes are current (when applicable).

(g) Proof of insurance evidencing the owner's fire, hazard, and liability insurance. Liability coverage shall have limits of not less than one-million dollars per occurrence.

(f) Any additional data as deemed necessary for permit approval by the Zoning and Development Administrator.

(D) *License Renewals.* Business licenses for short-term rentals shall be renewed in accordance with Chapter 118. In addition to the typical annual renewal, every three years a short-term rental unit shall be required to obtain an updated and approved building inspection from the City Building Safety Division. The applicant shall provide proof of inspection approval prior to renewal.

(E) *Legal Duties of License Holders.* An owner possessing a short-term rental license shall comply at all times with the following requirements:

(1) *Occupancy.* Short-term rentals shall be subject to, and may not exceed, the occupancy limits approved with the business license.

(2) *Advertisements.* A short-term rental shall not be advertised, in any way, if it is illegal by way of exceeding occupancy, density, safety, and any of the other provisions provided herein. No short-term rental unit shall be advertised prior to having obtained a business license and the

business license number shall be included in the advertisement listing. Any host that offers, advertises, books, facilitates, or engages in short-term rental activity or advertisement in violation of any provision of the short-term rental code shall be in violation.

(3) *Information and Posting.* Business licensees shall ensure that all guests are provided, and posted conspicuously in the common area of the short-term rental unit, guidelines and restrictions applicable to the business license, including:

(a) Contact information for the owner designated agent.

(b) Information on maximum occupancy.

(c) Applicable noise and use restrictions.

(d) Location of off-street parking.

(e) Direction that trash shall not be stored within public view, except within proper containers for the purpose of collection, and provision of the trash collection schedule.

(f) The guest's responsibility not to trespass on private property or to create disturbances.

(g) Notification that the guest is responsible for complying with this chapter and that the guest may be cited or fined by the City for violating any provisions of this code.

(h) Evacuation plan, complete with routes, indicating:

(i) Fire exits and escape routes;

(ii) The location of smoke detectors;

(iii) The location of fire extinguishers; and

(iv) The location of carbon monoxide detectors.

(4) *Agent Accessibility.* The property owner shall ensure the designated agent is available at all times during guest occupancy, including nights and weekends, in order to facilitate compliance with this section. For the purposes of these regulations, 'availability' means that the agent is accessible by telephone, and, able to be physically present at the short-term rental within one (1) hour of being contacted.

(5) *Guest records.* The owner shall maintain guest registration records, which shall contain the actual dates of occupancy, total number of guests per party, per stay, and the rate(s) charged. Such records shall be maintained for three years and shall be provided to the City upon request, in accordance with applicable law. Personally identifiable guest information may be redacted.

(6) *Health and safety.* The owner shall ensure that each dwelling unit governed by this section complies with the applicable provisions of UDC Chapter 173: Building Regulations.

(7) *Criminal activity.* The owner shall timely report any known or suspected criminal activity by a guest to the City Police Department.

(8) *Taxes and fees.* Except for those instances in which a hosting platform bears the responsibility for collecting and remitting taxes and fees applicable to short-term rentals, the property owner shall timely remit all applicable local, state, and federal taxes and City fees owed in connection with any short-term rental. The failure of a hosting platform to collect and remit taxes and fees shall not relieve an owner of the obligation to pay taxes and fees owed pursuant to this section.

(F) *Suspension and Revocation.* The Zoning and Development Administrator or his/her designee may suspend or revoke a business license if:

FAYETTEVILLE TITLE XV - UDC/ CHAPTER 163: STR EDITS IN STRIKEOUT-UNDERLINE

- (1) Grounds are present as provided for in Section 118.03(A).
- (2) Rental of the dwelling unit by the hour or for any period less than one night.
- (3) Rental of a single dwelling unit to more than one party of guests at one time.
- (4) Failure to comply with any legal duty imposed by the City's Code of Ordinances for short-term rentals or business licenses and any other applicable laws.